



# CARRIER FAX SHEET

## For Canadian Bound PARS & In-Bond Shipments

TO: **L. M. CLARK** e-mail: **pars@lmclark.com** Telephone: **519-250-8000**  
**Windsor** Fax: **519-250-8315** After Hours: **416-379-1457**

FROM: Shipper or Carrier Name: \_\_\_\_\_

NUMBER OF PAGES: \_\_\_\_\_ (including fax cover sheet) Please ensure that all faxed documentation is LEGIBLE and cover sheet is complete.

PORT OF  Windsor  Sarnia  Other - Specify  
 Fort Erie  Niagara Falls \_\_\_\_\_

**NOTE: The shipment MUST arrive at the port indicated above.**

Failure to do so will result in advance notification timing violations, carrier penalties, delay of release or refusal of entry into Canada. Additional costs may be incurred for waiting time and/or diversion of the load.

<input type="checkbox"/> <b>PARS Shipment</b>	<input type="checkbox"/> <b>In - Bond Shipment</b>
PARS NUMBER: _____	CARRIER BOND NUMBER: _____
	MANIFEST NUMBER: _____
	SUB LOCATION / PORT #: _____

ETA: \_\_\_\_\_  AM  PM DATE OF ARRIVAL: \_\_\_\_\_  
Hour Minutes Month Day Year

DRIVER'S CONTACT NUMBER: ( ) \_\_\_\_\_ DISPATCH NUMBER: ( ) \_\_\_\_\_

### Important

1. L. M. Clark should receive this information a minimum of 2 hours before arrival.
2. Shipments subject to CFIA must be received a minimum of five (5) hours prior to arrival.
3. Consolidated and shipments in excess of five (5) invoice lines should be received by L. M. Clark a minimum of five (5) hours prior to arrival.
4. A separate PARS barcode must be assigned and attached to each individual invoice or delays may occur.
5. Attached documents MUST include the completed customs invoice(s), carrier manifest and any additional documents required for customs entry.
6. To check status of shipments please log on to [www.lmclark.com](http://www.lmclark.com) or call one (1) hour prior to arrival at Canadian port of entry.
7. Failure to provide documentation in the time frames noted above, incomplete paperwork or missing information may result in a delay of the shipment's release.

**L. M. Clark Customs Broker Ltd.**  
**2215 Huron Church Line, Unit 120, Windsor, Ontario, N9C 2L8**